

# MISSION AND PLANNING COMMITTEE

## 2010-11

**Charter:** The Mission and Planning Committee’s primary charge is to ensure faithful and effective implementation of the CCSFX Philosophy of Governance. Any member of the community is welcome to join the Mission and Planning Committee in facilitating Parish General Meetings, which present major decisions affecting the overall community, and providing guidance, assistance, and support to other committees.

**GOAL # 1 MISSION:** To make all members of CCSFX aware of the Philosophy of Governance and the importance of participation in community ownership.

OBJECTIVES	ACTIVITIES	BUDGET
<p>1. <u>Governance:</u>            a. Promote Philosophy of Governance.</p> <p>b. Obtain a representative attendance level at the Spring PGM, which reviews and accepts committee goals and objectives and the annual budget.</p> <p>2. <u>Community Spiritual Growth</u>            a. Promote the growth of the spiritual life of the community by support for the efforts of committees and individuals initiating liturgical services and prayer experiences.</p> <p>b. Obtain representative attendance at the Fall PGM, which highlights a spiritual theme relevant to all community members.</p> <p>c. Support and promote prayer as an integral component of Unified Committee Meetings and individual committee meetings.</p>	<p>-- Evaluate the Philosophy of Governance each January, reviewing the governance model, structure, and degree to which it is accepted and practiced throughout the parish.</p> <p>--- Perform an awareness campaign for parishioners to reinforce the tenets found in the Philosophy of Governance through New Member Welcome, Bulletin inserts, and other means.</p> <p>-- Publicize, electronically post and/or electronically distribute the proposed Goals and Objectives and budgets for the committees 3 weeks prior to the May PGM to encourage members’ review of the budget and promote the concept of ownership.</p> <p>-- Continue to review the Six Challenges and resulting community comments garnered by the People Engagement Program in an effort to make CCSFX more “inviting, welcoming, engaging, and affirming.”.</p> <p>-- Organize a Time &amp; Talent and Stewardship weekend each Spring to recognize current volunteers, and recruit new participants.</p> <p>-- Support and promote prayer as an integral part of the Unified Committee Meetings and all parish Committee Mtgs.</p>	<p>Production costs for G &amp; O/budget proposals at Spring PGM: <u>\$500.00</u></p> <p>Fall PGM honorarium, publicity, refreshments, etc. <u>\$700.00</u></p>

**GOAL # 2 PLANNING:** To provide long and short-range vision and direction for the parish community with support from the pastor, the pastoral team, the community, and the Archdiocese.

OBJECTIVES	ACTIVITIES	BUDGET
<p>1. <u>Committee Guidance and Support:</u>            a. Guide the development of committee goals, objectives, budget, and evaluation processes.            b. Promote committee interaction.            c. Assist committees on long and short-range planning and evaluation.            d. Assist committees in the on-going recruitment and involvement of new members.</p> <p>2. <u>Establish a mechanism</u> to facilitate community feedback about issues of parish-wide concern.</p> <p>3. <u>Respond</u> to and initiate pastoral team inquiries and planning requests.</p> <p>4. <u>Respond</u> to and initiate Archdiocesan inquiries and planning requests.</p> <p>5. <u>Explore Parish Best Practices</u> to support CCSFX planning and committees.</p>	<p>-- Plan and conduct a Planning Meeting in January for unified committees to evaluate goals, objectives, and activities for the ensuing fiscal year.</p> <p>-- Meet with Committee Chairs in August and throughout the year to assist committees in evaluating programs and review committee functioning.</p> <p>-- Assist committee chairs with chair rotation so that each committee will have a chair, co-chair, and secretary.</p> <p>-- Actively pursue research on Parish Best Practices and review applicability.</p>	<p>Saturday morning meeting in August of committee chairs for planning, etc.:  <u>\$125.00</u></p>

**GOAL # 3 COMMUNICATION:** To have a fully informed parish community regarding various parish initiatives, opportunities, and accomplishments.

OBJECTIVES	ACTIVITIES	BUDGET
<p>1. <u>Promote</u> the CCSFX Mission Statement, philosophies, charisms, and committee goals and objectives.</p> <p>2. <u>Facilitate</u> the flow of information to and from the committees, the pastoral team, and the community as a whole.</p> <p>3. <u>Support</u> the Pastoral Team:</p> <p>a. Disseminate budget and other information from the pastoral team and the Archdiocese planning, development, and research as it affects the CCSFX.</p> <p>4. <u>Support</u> the Website Committee in its ongoing efforts to update and improve the parish website.</p> <p>5. <u>Support and encourage</u> an <i>ad hoc</i> technological committee in enhancing electronic capabilities and facilities on the campus.</p>	<p>-- Promote attendance at Time &amp; Talent Weekend, schedule and promote Parish General Meetings, Unified Committee Meetings, and other sessions as needed.</p> <p>-- Utilize the Sunday bulletin, website, and email distribution list to encourage community involvement and committee support.</p> <p>-- Coordinate with the pastor to implement the suggestion box to be monitored by M &amp; P.</p> <p>-- Formulate and implement the New Member Welcome protocol, including recruitment of volunteer contacts and scheduling/conducting quarterly New Member receptions.</p> <p>-- Obtain and disseminate information as to activities of the Archdiocesan Pastoral Council.</p> <p>-- Request quarterly meetings between M &amp; P and the pastor/staff.</p> <p>-- Establish and maintain a Unified Committee bulletin board in the Gathering Space.</p>	<p>Miscellaneous expenses for Time &amp; Talent weekend and refreshments for two Unified Committee Meetings: <u>\$200.00</u></p> <p>New Member Welcome receptions (four): <u>\$600.00.</u></p> <p>Miscellaneous expenses through the year for printing, postage, etc. <u>\$375.00</u></p>